

# Arkansas Association of College and University Business Officers

Hosted by the University of Arkansas  
Fayetteville, Arkansas  
September 26 – 28, 1999

## MINUTES

### Monday, September 27, 1999

The twenty-third annual meeting of the Arkansas Association of College and University Business Officers (AACUBO) was convened by President David Martinson at the Don Reynolds Center on the University of Arkansas' campus at 1:30 p.m. The meeting was attended by 112 current and former business officers and associates representing colleges, universities, and other state agencies.

President Martinson introduced Dr. John White, Chancellor of the University of Arkansas, who welcomed the AACUBO conference to the University. Dr. White spoke briefly about the Don Reynolds facility, the foundation that funded it and the opportunities it provides. He also gave his thoughts on customer service and its role on the campus of the University of Arkansas.

President Martinson introduced the officers and board members for 1998-1999 year. He then introduced Vice-President Bobby Jones, who gave a preview of the program and addressed the issue of the 20% match for Reynolds grants.

President Martinson called upon Pat Gustavson, who gave a short update on NACUBO and SACUBO. Ms. Gustavson, who is past president of AACUBO and SACUBO, introduced the Arkansas representatives to the SACUBO and NACUBO organizations. Those being:

Pat Gustavson	NACUBO
Gaye Manning	SACUBO – Small School Committee, Chair
	SACUBO – Director at Large
	NACUBO – Working with the Member-Member Relations Council
Bobby Jones	SACUBO Program Development Committee
Diane Newton	SACUBO Comprehensive Schools Committee

Ms. Gustavson encouraged continued commitment and participation in these state, regional and national organizations. After her update, President Martinson presented Ms. Gustavson a plaque in appreciation of her leadership and support.

After a few more housekeeping comments, the assembly split into the concurrent sessions.

GASB Financial Reporting Model, presented by David Bosserman.

“Req to Check” presentation, by the UA Business Office.

President Martinson announced committee appointments:

<u>Nominating</u>	<u>Resolutions</u>	<u>Site Selection</u>
Barbara Goswich, Chair	Linda Birkner, Chair	Susan Marshall, Chair
Gayle Manning	Jerald Barbar	Waynna Dockins
Paul McLendon	Loretta Williams	Jim May

During the evening meal at the Tyson Lake House, President Martinson announced Kaye Burley of Southern Arkansas University and Tracy Masters of Mid-South Community College as the professional development scholarship winners. Each will receive \$500.00 to help fund attendance at workshops or professional development during the year. President Martinson called upon the representative of the sponsoring institution to present the Lifetime Membership Award:

Bobby Jones, Henderson State University, presented lifetime membership to James R. Andrews, retired Vice President for Finance and Administration at Henderson State University.

Other awards were given to the winners and participants in the annual golf tournament.

### **Tuesday, September 28, 1999**

The Tuesday morning session was held at the Don Reynolds Center on the University of Arkansas campus.

The assembly divided between public and private institutions sessions to discuss current issues applicable to their organizations.

The assembly reconvened for an entertaining and motivational session by Money Magic’s Mary Ann Campbell, CFP.

At 10:45 a.m., President Martinson called the business meeting to order. Minutes of the last meeting of the Association were presented. A motion was made to accept the minutes by Jim May, and seconded by Jerry Carlisle. The motion carried. The financial report was presented with a motion to accept by Linda Birkner, seconded by Susan Marshall. The motion carried.

The Nominating Committee chaired by Barbara Goswick presented the slate of officers and directors:

Officers 1999-2000

President: Bobby Jones, Henderson State University  
Vice President: Diane Newton, Southern Arkansas University  
Secretary-Treasurer: Jay Jones, Phillips Community College

Directors:

1998-2000 Barbara Goswick, University of Central Arkansas  
Susan Marshall, Mid-South Community College

1999-2001 Jerry Carlisle, Arkansas State University, Beebe  
Todd Sheldon, Harding University

After no further nominations from the floor, Rodney Showalter moved to accept the slate, Darrell Williams seconded the motion. The motion carried.

The Site Selection Committee, chaired by Susan Marshall, recommended to the membership that the site for the 2000 AACUBO conference be held at Phillips Community College in Helena. A motion to accept was made by Jerry Carlisle and seconded by Rodney Showalter. The motion carried.

The Resolution Committee, chaired by Linda Birkner, presented the following resolutions:

1. Be it hereby resolved that the Arkansas Association of College and University Business Officers extends its appreciation to the University of Arkansas at Fayetteville for hosting the twenty-third annual meeting, and providing superb accommodations and arrangements.
2. Be it hereby resolved that the Arkansas Association of College and University Business Officers extends its special appreciation to David Martinson, Anita Phillips, Jane Eaves, Carol Wade, Denise Reynolds, Paul Reynolds, David Keith and Gary Smith for their efforts in arranging this meeting. Also, a special thanks goes to Tom Dorre for conducting the golf outing.
3. Be it hereby resolved that the Arkansas Association of College and University Business Officers expresses its gratitude to President David Martinson for his leadership and service to the association.
4. Be it hereby resolved that the Arkansas Association of College and University Business Officers expresses its special thanks to Ms. Mary Ann Campbell for her motivational presentation.
5. Be it hereby resolved that the Arkansas Association of College and University Business Officers expresses its special appreciation to David Bosserman for his presentation on the GASB Financial Reporting Model.

6. Be it hereby resolved that the Arkansas Association of College and University Business Officers expresses its special appreciation to the University of Arkansas Business Office (Donna Carter, Karen Burnheart, Daryl Wagoner, Tina Lester and David Keith) for their presentation on “Req to Check.”
7. Be it hereby resolved that the Arkansas Association of College and University Business Officers expresses its special appreciation to Tyson’s for the use of its Lake House.
8. Be it hereby resolved that the Arkansas Association of College and University Business Officers expresses its special appreciation to Jed Clampitt for Monday evening’s entertainment.
9. Be it hereby resolved that the Arkansas Association of College and University Business Officers expresses its special appreciation to the following sponsors:

Platinum:

Fuelman  
Chartwells  
Great Plains Coca Cola  
Southwestern Bell  
Tyson Foods, Inc.

Gold:

VWR Scientific  
World Wide Travel  
Follett Higher Education Group

Silver:

SWEPCO  
Rebsamen Insurance  
Fayetteville Country Club Pro Shop  
Arkansas Western Gas  
TIAA-CREF

The motion to accept the resolution was made by Jim May and seconded by Susan Marshall. The motion carried.

A recommendation was presented on behalf of the board by President Martinson to simplify the dues structure of the AACUBO organization. It was recommended that institutional dues would be \$75.00 and the registration fee for the conference would be \$25.00 per attendee. Secretary-Treasurer, Diane Newton reported that after analyzing the 1998 and 1999 meetings, revenues would have increased about \$1,500.00 and \$1,750.00, respectively. Lucian Shockey moved to accept the proposed dues and registration change. Jose’ Arjona seconded the motion. The motion carried.

The hog hat door prize was won by Paul Totten of the University of Central Arkansas.

President Martinson turned the Association leadership over to incoming President, Bobby Jones. Bobby Jones presented President Martinson with a plaque honoring his service as President.

There being no further business, Susan Marshall moved the meeting be adjourned. Rodney Showalter seconded the motion and the meeting was adjourned at 11:00 a.m.

Respectively Submitted,

Diane Newton  
Secretary-Treasurer